



Student Financial Services
Building 19, Rm. 286
One Armory Square
Suite 1, PO Box 9000
Springfield, MA 01102-9000
(413)755-4214
Email: sfs@stcc.edu

Federal Work Study Job Description Form

Job Title: Laser Lab Assistant
Department or Organization: LEOT
Address (Off campus only):

Desired No. of Hires: 3

Supervisor: Nicholas Massa
Office: 17/635
Phone: 413-755-4579
Email: massa@stcc.edu

Designee: Samuel Delore
Office: 17/633
Phone:
Email: scdelore0001@stcc.edu

General Job Description: Laser Lab assistant

Detailed List of Duties: Set-up and tear down lab experiments and demonstrations, maintain lab equipment, and assist instructor lab classes.

Opportunities for Advancement: *Please list those duties an employee can expect to learn in terms of job growth, if rehired.*

This experience will help build the student's resume for future employment outside of the college.

Responsibility Involved: *Consider responsibility for direction of others, service to the public, equipment or materials used, and the amount of confidentiality required.* Equipment maintenance.

Skills and/or previous experience desired: Senior standing in the LEOT program.

Amount of supervision required: Regular Occasional Minimal

Student employees are not permitted to work without any supervision.

Hours desired to cover (evening, weekend, etc.): Monday-Thursday from 8-12pm. Hours are flexible depending on the student's schedule.

How to Apply: Contact supervisor/designee listed above.

