

**SPRINGFIELD TECHNICAL COMMUNITY COLLEGE  
ASSISTANCE CORPORATION  
BOARD OF DIRECTORS MEETING**

April 23, 2024  
8:00 a.m.

**MINUTES**

Voting Members Present:

Russell Denver, Chair  
David Brown  
Dr. John B. Cook, Secretary  
Phil Dromey  
Ellen Freyman, 1<sup>st</sup> Vice Chair  
Daniel Keenan

Voting Members Absent:

Paul Bailey  
Bill Baker  
Kelly Fellner  
Timothy Sneed

Also Present:

Jeffrey Fialky, Bacon Wilson  
Matt Flink, President, Appleton Corporation  
Brendan Greeley, President, R.J. Greeley, Inc.  
Shinéad Laventure, Assistant Controller, Appleton Corporation  
Jennifer Murphy, Senior Property Manager, Springfield Technology Park  
Andrea Nathanson, VP of Administration/CFO, STCC

**Exhibits**

None

**Call to Order**

Mr. Russell Denver called the meeting to order at 8:00 a.m. and roll call was taken. A quorum was established.

**Approval of Minutes**

A motion was made by Mr. Daniel Keenan to approve the February 20, 2024 meeting minutes. The motion was seconded by Mr. Phil Dromey and approved unanimously via roll call.

**Management Report**

Ms. Jennifer Murphy, Senior Property Manager, Springfield Technology Park, reported that the Board appointments of Ms. Lidya Rivera Early and Ms. Ellen Freyman should be confirmed by the end of April. Tom Ashe has taken a different position, and his role on the Board will be filled by Bill Baker from the Mayor's office moving forward. For other Board related announcements, Mr. Denver announced that he will be stepping down as the Chair following the June, 2024 meetings. Mr. Denver will still retain a position on the Board, and Dr. Cook has submitted Ms. Freyman's name to the STCC Board of Trustees for approval as the next Chair. This appointment should be confirmed at the Trustee's next meeting on April 29, 2024.

Ms. Murphy also reported that the DCAMM commissioner will be visiting the Tech Park on May 17, and that the Siemen's weatherization audit continues. Ms. Shinéad Laventure, Mr. Matt Flink, and Ms. Murphy will be working on a draft of the FY 25 STCCAC budget, and they are targeting early June to have a draft ready to share before the next set of meetings.

Mr. Brendan Greeley, President, R.J. Greeley, Inc., updated the board on potential tenants and leasing activity. Of note, Lightboard's management of the Meet me Room is moving forward, and there is a plan to execute the lease. There is also a proposal to explore space for area Charter Schools.

### **New Business**

### **Next Meeting**

The next Springfield Technical Community College Assistance Corporation Board of Directors Meeting will be held on Tuesday June 18, 2024

Meeting was adjourned at 8:30 AM.

Respectfully Submitted by: Dominick Uguccione