

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES

Ad Hoc Committee / 2023-2024 Presidential Evaluation Process
Thursday, June 5, at 4:30 p.m.

Zoom, Live Streamed via YouTube Channel

I. **Call to Order**

The meeting was called to order at 4:35 p.m.

II. **Roll Call**

Committee members present: Committee Chair Jynai McDonald, Trustee Elizabeth Oleksak-Sposito, and Trustee Jeff Sattler.

III. **2023-2024 Annual Presidential Evaluation Process**

a. **Process update / Gathering of Trustee Feedback & Comments**

On May 10th, all Trustees received an email from Nanette Flores, Clerk to the Board, with information, resources, directions, timeline, and copy of the evaluation tool (for feedback/comments/rating). Each Ad Hoc committee member was assigned two or three Trustees for individual conversations. The deadline for comments was extended to May 29 (from May 24). Most Trustees submitted their feedback and comments; broad feedback already received is that the college and President Cook had a very good year, and Trustees offered positive comments in all areas. For next steps, Committee Chair will compile all of the feedback and comments received and will proceed to write out the 2023-2024 Presidential Evaluation. A draft of the final evaluation will be sent to all Trustees before the June 24th meeting, by the end of the June 18th week.

IV. **Adjournment** –Committee Chair, Jynai MacDonald called to adjourn at 4:47 p.m., seconded by Trustee Elizabeth Oleksak Sposito.