

**SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES**

**Board of Trustee Regular Meeting
Monday, May 20, 2024 at 5:00 PM
Ira Rubenzahl Student Learning Commons / Building 19, Forum**

Minutes of Meeting

Present: Jynai McDonald, Chair Pro Tempore
Elizabeth Oleksak-Sposito, Trustee/Secretary
Laurie Martin, Alumni Trustee
Tonia Butler Pérez, Trustee
Bill Johnson, Trustee
Norman Roldan, Trustee
Jeff Sattler, Trustee (joined via conference call)
MacArthur Starks, Trustee (joined via conference call)

Unable to Attend: Zoya Plunkett-Brown, Student Trustee
Samalid Hogan, Trustee

Also Present: Dr. John B. Cook, President
Nanette Flores, Executive Assistant to the President & Board Clerk
Andrea Nathanson, Vice President of Administration/CFO

I. Call to Order & Roll Call

Acting Chair Jynai McDonald called the meeting to order at 5:03 p.m.

The following Trustees were present at roll call: Acting Chair Jynai McDonald, Trustee Elizabeth Oleksak-Sposito, Trustee Laurie Martin, Trustee Tonia Butler Pérez, Trustee Bill Johnson, Trustee Norman Roldan, Trustee Jeff Sattler, and Trustee MacArthur Starks. Six Trustees present in person and two via conference call, for a total of eight, constituting a quorum.

II. Approval of Minutes

a) Board of Trustee Annual Meeting – Monday, April 29, 2024

Trustee Norman Roldan moved to approve the minutes from the April 29th Board of Trustees Annual meeting, seconded by Trustee Elizabeth Oleksak-Sposito. With no further discussion, unanimously approved.

III. Committee Reports

a) Committee on Ways and Means, held on Monday, May 13, 2024

Via conference call, Committee Chair Mac Starks referred to the May 13th Committee on Ways and Means report to highlight topics discussed. Included also in the packet is the Investment Sub Committee report from the May 2, 2024 meeting. The financial update and outlook included the cash flow projection, the FY 2024 revenue and spending report, and the FY2025 Budget. Noting that the projected fiscal year end cash balance is approximately \$5.7 million; and net income is projected to be \$3.125 million, without needing to use the budgeted \$2.5 million from reserves. For the topic of the FY2025 budget, the final/balanced FY25 budget was presented for Committee consideration.

Trustee Norman Roldan moved to approve the minutes from the May 20th Ways and Means Committee meeting. Seconded by Trustee Bill Johnson. After no further discussion, unanimously approved.

IV. President’s Perspective – Dr. John B. Cook

Before moving on to the FY 2025 budget review, President Cook provided a few notes starting with the announcement of the re-election of Zoya Plunket-Brown to serve a second term as Student Trustee. Related to community engagement, Dr. Cook was invited to the UMass Amherst Commencement ceremony, and had the pleasure of sitting on stage. Also, recently Dr. Cook met with Dr. Marcus Ware, a proud STCC Alumnus who serves as Superintendent of Chicopee Public Schools.

a) FY2025 Budget review with CFO Andrea Nathanson

Dr. Cook introduced VP/CFO Andrea Nathanson for the review of the FY2025 Budget. Seeking the full Board understanding of the FY2025 Budget up for approval, VP/CFO Nathanson summarized the final budget draft, including also details of the student fee increase proposal. The summary was followed by discussion/Q&A with Trustees.

i. [MOTION 2024-09] FY 2025 Student Fees

Trustee Elizabeth Oleksak-Sposito moved: That the Springfield Technical Community College Board of Trustees, pursuant to the provision of Chapter 15A, Section 22, authorize the President of the College and/or designee(s) to increase the General Education Fee by \$6 per credit, increase the Nursing Fee by \$60 per semester, and increase the STEM Program Fee by \$20 per semester effective for the Fall 2024 Semester. All other College fees for FY 2025 will remain at the same level as Spring 2024.

The motion was seconded by Trustee Laurie Martin, and unanimously approved via roll call.

ii. [MOTION 2024-10] FY 2025 Budget

Trustee Elizabeth Oleksak-Sposito moved: That the Springfield Technical Community College Board of Trustees, pursuant to the provision of Chapter 15A, Section 22, approves the FY 2025 College Spending Plan and the FY

2025 Trust Fund Budget, and further authorizes the President of the College and/or his designee(s) to take any and all prudent steps necessary to award contracts for capital projects.

The motion was seconded by Trustee Norman Roldan, and unanimously approved via roll call.

b) Higher Education Innovation Fund (HEIF) grant award (\$250,000)

A copy of the grant letter is included in the meeting packet.

c) End of Year Celebrations (Pinning Ceremonies; Honors; Commencement)

This year's Commencement speaker is the Commissioner of Higher Education, Dr. Noé Ortega. Reminder to Trustees, all end of year celebrations are on your calendars.

V. Chair's Report –Jynai McDonald, Chair Pro-Tempore

The Presidential Evaluation Ad Hoc Committee met on May 9th to discuss the 2023-2024 Presidential Evaluation process. On May 10th, an email was sent to all Trustees with information, resources, and evaluation tool/including timeline. The deadline to provide feedback is May 24th. The Ad Hoc Committee is scheduled to re-convene on June 5th.

VI. Old Business/New Business

VII. Date of Next Meeting: Monday, June 24, 2024

VIII. Roll Call & Adjournment

At 5:50 p.m., Acting Chair Jynai McDonald called to adjourn the meeting, moved by Trustee Norman Roldan, seconded by Trustee Laurie Martin, and unanimously approved via roll call.


Jynai McDonald
Chair Pro Tempore, STCC Board of Trustees


Elizabeth Oleksak-Sposito
Secretary, STCC Board of Trustees