

**Springfield Technical Community College
Committee on Ways and Means Report
February 10, 2020**

Present: Marikate Murren, MacArthur Starks, Vicki Crouse, Jynai McDonald and Eric Hagopian (via telephone). Also present President Cook, Joseph DaSilva, Jonathan Tudryn, Inder Singh, Dr. deBerly, Dorothy Ungerer, Denise Hurst, Janice Mazzallo, Jessica Hill, Deb Avery and Nanette Flores

MacArthur Starks, Jr. called the meeting of the Committee on Ways and Means to order at 5:05 p.m.

President's Perspective

FY 2021 Budget Process Preview

President Cook presented the FY 2021 Budget Process Preview. This document gives a brief overview of both the state and STCC timeline for the FY 2021 budget process. The timeline indicates that the first draft of the FY 2021 budget will be presented to the Ways & Means Committee in March 2020 and the final version is scheduled to be presented to the committee for approval in May 2020.

Facilities Projects – 5 Year Plan

President Cook introduced Deb Avery to the Committee. Ms. Avery has recently been promoted to Senior Director of Facilities. A new Senior Project Manager will be hired to backfill Ms. Avery's position. President Cook presented the Facilities Projects - Five Year Plan which is an overview of Facilities planned capital projects for FY 2020 to FY 2025. President Cook outlined the new funding model from DCAMM which began in FY 2019. Under the new model, STCC will receive a total of \$12,100,000 over five years to fund deferred maintenance projects. Any emergencies that arise during this timeframe must also be funded from this allocation.

Investment Subcommittee Report

Trustee Starks presented the investment report from the Investment Subcommittee meeting held on February 6, 2020. Please see **attachment 1** for the minutes to the meeting.

Budget Perspective

Cash Flow Projection

Mr. Tudryn reported on the College's cash flow projection. The College currently has approximately \$1,400,000 available at TD Bank. The projected cash flow will climb to almost \$7,000,000 in late February due to the financial aid disbursements. The projected cash balance at June 30th of approximately \$1,200,000 does not include the associated outflows for additional capital expenditures (renovations & relocations) that may take place during the 2nd half of the fiscal year.

FY 2020 Enrollment Forecast

Mr. Tudryn reported on the FY 2020 Enrollment Forecast as of February 3, 2020. The forecasted enrollment for the Spring 2020 semester is approximately 43,700 credits,

which would exceed the Spring budget by 9.7%. The college is forecasting additional enrollment revenue of approximately \$2,200,000 for the year. The College has a breakdown of the additional expenditures associated with the additional revenue and will provide this information at the next meeting.

FY 2020 Revenue & Spending Report through January 2020

Mr. Tudryn presented the revenue and expenditure figures through January 2020. The State Appropriation reflected an increase resulting from the MCCC collective bargaining agreement supplemental funding. The student fee revenues are up due to the increase in enrollment. The full-time salaries line is up primarily due to the MCCC collective bargaining increase. The part-time salaries line is up due to increased adjunct faculty costs associated with increased enrollment. Trustee Starks requested that the report be revised to include a variance column in the projections section of the report. The variance explanation sheet was also presented.

FY 2020 Facilities Projects Report

Mr. Tudryn presented the FY 2020 Facilities Project Report. The report highlights the total costs incurred for specific projects taking place this fiscal year. It also includes additional funding available for four renovation/relocation projects.

FY 2020 1st Quarter Trust Fund and Vendor Expenditure Reports

Mr. Tudryn presented the first quarter Trust Fund Reports and Vendor Expenditures over \$20,000 as required by the Board of Higher Education Trust Fund Guidelines. The General Education, Health, and Capital Improvement trust fund revenues and expenditures are all generally in line with expectations considering an increase in enrollment as compared to budget.

FY 2020 2nd Quarter Trust Fund and Vendor Expenditure Reports

Mr. Tudryn presented the second quarter Trust Fund Reports and Vendor Expenditures over \$20,000 as required by the Board of Higher Education Trust Fund Guidelines. The General Education, Health, and Capital Improvement trust fund revenues and expenditures are all generally in line with expectations considering an increase in enrollment as compared to budget.

Date of the next meeting

March 16 @ 5:00 p.m. in the President's Conference Room

Adjournment: Trustee Starks moved to adjourn the meeting at 6:00 p.m. seconded by Trustee Crouse and approved unanimously.

Respectfully submitted by: Carolyn deliefde