

**Springfield Technical Community College
Committee on Ways and Means Report
April 10, 2017**

Present: Christopher Johnson, Eric Hagopian, MacArthur Starks, Jr. and Maria Crouse. Also present President John Cook, Joseph DaSilva, Michael Suzor, Cathy Olson, Jonathan Tudryn, Kamari Collins, Barb Chalfonte, Arlene Rodriguez, Jeremiah Riordon, and Dawn West.

The meeting of the Committee on Ways and Means was called to order by Christopher Johnson at 5:00 p.m.

Budget Perspective

Cash Flow Projection

Mr. Tudryn reported on the College's cash flow projection. The College currently has approximately \$3.7 million at TD Bank.

FY 2017 Revenue & Spending Report through March 2017

VP Joseph DaSilva presented the revenue and expenditure figures through March 2017. The total sources of funds is at 84%; the variances in the Tuition Remission to the State, STCC Foundation Scholarships, and Investment Earnings designated for student scholarships are all due to timing. The increase in Health program fees is a result of an increase in enrollment in this program. The total uses of funds is at 73% and are tracking very well; the Full-time Salary line is down due to open positions; utility costs (fuel) are slightly above budget at this time as a result of the weather, but overall the utilities are expected to come in on budget for the year. Other variances including Scholarships, Academic Needs, and Facilities projects are all due to timing.

Accounts Receivable Report

Mr. Tudryn presented a series of Accounts Receivable Reports. The first report indicates that the College has collected 95.43% of all tuition and fees charged to the students during fiscal year 2016. This rate is consistent with the previous 5 years, staying within the 95% - 96% range. The second report illustrates the student accounts receivable by semester at June 30th of each year. The student receivables for FY 2016 are consistent with the previous 5 years. The third report shows the intercept collections for a three year period. The College has received \$484,668 calendar year to date which exceeds the previous year's total as of the same point in time.

FY 2018 Preliminary Budget (revised)

VP Joseph DaSilva presented a revised FY 2018 Preliminary Budget. The budget is based on 102,706 credits, which is a decrease of 8% from FY 2017. The budget also includes the following fee increases: General Education Fee increase of \$5 per credit, Capital Improvement Fee increase of \$6 per credit, Health Programs Fee increase of \$125 per semester. Other revisions include the Commonwealth picking up year two of the

collective bargaining agreement amounting to \$313,603; and other operating cuts and a reduction in salary expenses. The budget is balanced based on these factors.

Motion 2017-09 FY 2018 Student Fees

Trustee Starks moved that the Springfield Technical Community College Committee on Ways and Means recommends to the Board of Trustees, pursuant to the provision of Chapter 15A, Section 22, authorize the President of the College, John Cook, and/or his designee(s), to take any and all prudent steps necessary to increase the General Education Fee by \$5.00 per credit, the Capital Improvement Fee by \$6.00 per credit, and the Health Programs' Fee by \$125 per semester effective for the Fall 2017 Semester. The motion was seconded by Eric Hagopian and approved unanimously.

President's Perspective

Dr. Cook shared a memo that he received from VP Arlene Rodriguez requesting the use of trust fund reserves for the Allied Health/Nursing program to maintain quality and meet accreditation standards for those programs.

Dr. Cook outlined the process for balancing the budget. He praised Cabinet for their efforts and specifically VP DaSilva and VP Rodriguez for holding open office hours to meet with budget managers regarding their budgets and the budget process.

Dr. Cook discussed the ongoing issues in Building #20, and explained that the Division of Capital Asset Management and Maintenance (DCAMM) is starting work on the failing systems.

Motion 2017-10 Allied Health/Nursing Program Use of Reserves

Trustee Murren moved that the Springfield Technical Community College Committee on Ways and Means, pursuant to the provision of Section 22, Chapter 15A, recommends to the Board of Trustees an increase to the following trust fund budget and utilization of the trust reserves to purchase Allied Health/Nursing Program equipment. The Health Trust Fund budget sources of funds and uses of funds for FY 2017 would increase by \$196,481. The motion was seconded by Trustee Starks and approved unanimously.

Old/New Business

The Board will continue the discussion regarding long-term repairs to Building #20.

Date of the next meeting

May 8, 2017 @ 5:00 p.m. in the President's Conference Room

Adjournment: Trustee Murren moved to adjourn the meeting at 5:40 p.m. seconded by Trustee Hagopian and approved unanimously.

Respectfully submitted by: Dawn L. West