

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES

REGULAR MEETING
Scibelli Hall, Building 2, 7th Floor

Monday, May 22, 2017
5:00 p.m.

Minutes of the Meeting

Present: Christopher Johnson, Chair of the STCC Board of Trustees
Debra Kaylor, Vice Chair of the STCC Board of Trustees
Franklin Quigley, Trustee
Marikate Murren, Trustee
Monica Przybyla, Trustee

Also Present: John Cook, President
Michelle LeDoux, Staff Assistant, Office of the President
Arlene Rodríguez, Vice President, Academic Affairs
Joseph DaSilva, Vice President of Administration/CFO
Kamari Collins, Vice President of Student and Multicultural Affairs
Rima Dael, Executive Director of Institutional Advancement and Foundation
Adrienne Smith, Dean, School of Engineering Technologies and Mathematics
Barb Chalfonte, Vice President of Institutional Effectiveness

Excused Absences: Steven Grande, Trustee
William Johnson, Trustee
Rosa Maldonado-Brown, Trustee
Vicki Crouse, Trustee
Eric Hagopian, Trustee

Call to Order

Trustee Christopher Johnson called the meeting to order at 5:05 p.m.

Approval of Minutes – Regular Meeting – April 24, 2017

Trustee Quigley moved to approve the minutes of the meeting of April 24, 2017, seconded by Trustee Starks and unanimously approved.

Trustee Committee Reports

Committee on Internal/External

[Committee Report] Meeting held on Monday, May 15, 2017. Trustee Quigley reported on the sabbatical leave requests, the approval of re-appointments and faculty change of ranks. Dr. Cook updated the Board on recent new hires and staff changes which include the hiring of a CIO in the near future and a title change for Maureen Socha. Ms. Socha's title has changed from Senior Director of Facilities to Assistant Vice President of Administration and Facilities.

Committee on Ways & Means

[Committee Report] Trustee Kaylor reported on the Ways & Means meeting which occurred immediately prior to the Board of Trustees meeting. Ms. Kaylor gave an overview of the Cash Flow Projection, the FY 2017 Revenue and Spending Report through April 2017, the FY 2017 1st Quarter Trust Fund and Vendor Expenditure Reports and the FY 2018 Budget Update.

Motion 2017-12 Approval of Sabbatical Leave Request for Professor John Wakelin

Trustee Quigley moved that the Board of Trustees of Springfield Technical Community College approves the Sabbatical Leave Request of John Wakelin, Professor of Digital Media Production, at half-year with full pay.

The motion was seconded by Trustee Przybyla and unanimously approved.

Motion 2017-13 Approval of Re-Appointment of James Woolsey to the STCC Assistance Corporation Board of Directors

Trustee Quigley moved that the that the Board of Trustees of Springfield Technical Community College, pursuant to the provisions of Chapter 273, Section 125 Acts of 1994, approves the re-appointment of James Woolsey to the Springfield Technical Community College Assistance Corporation Board of Directors for a 3-year term, from May 22, 2017 through May 22, 2020.

The motion was seconded by Trustee Mullin and unanimously approved.

Motion 2017-11 Approval of FY 2018 Budgets

Trustee Starks moved that the Springfield Technical Community College Board of Trustees, pursuant to the provision of Section 22, Chapter 15A, approves the FY 2018 College Spending Plan and the FY 2018 Trust Fund Budgets, and further authorizes the President of the College and/or his designee(s) to take any and all prudent steps necessary to award contracts for capital projects.

The motion was seconded by Trustee Kaylor and unanimously approved.

Tour of Energy Systems Technology

Trustee Johnson recessed at 5:30 p.m. to lead the Board of Trustees, staff and guests on a tour of the Landscape Design and Management Technology program. Professors Tom Smith and Jen Werner led the tour.

The Board reconvened at 5:55 p.m. and continued with the remaining items on the agenda.

Old Business/New Business

Trustee Quigley recognized Rima Dael for her hard work on Valley Gives day.

President's Report

President Cook will have Dawn West send the Board a schedule of all the events coming up in the next few weeks. Trustee Johnson noted that it is important that a Board member be at every event if possible.

Chair's Report

Chairman Johnson informed the Board that Dr. Cook's evaluation process will begin soon. Three Board members will be needed to draft the evaluation before it is presented to the full Board for approval. Interested parties will contact Chairman Johnson if they would like to participate in this process. The next meeting will take place on Monday, June 26, 2017 at 5:00 p.m.

Adjournment

Trustee Christopher Johnson moved to adjourn the meeting at 6:05 p.m. seconded by Trustee Mullin and approved unanimously.



Christopher C. Johnson
Chair
STCC Board of Trustees

Respectfully submitted by: Carolyn deLiefde