

**SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES**

REGULAR MEETING
Monday, January 27, 2020
Scibelli Hall, Building 2, 7th floor
5:00 p.m.

Minutes of Meeting

Present: Marikate Murren, Chair
Yanira Aviles, Student Trustee
MacArthur Starks, Jr., Trustee
Vicky Crouse, Trustee
Steve Grande, Trustee
William Johnson, Trustee
Eric Hagopian, Trustee
Elizabeth Oleksak-Sposito, Trustee
Jeff Sattler - Trustee

Unable to Attend: Frank Quigley, Trustee
Jynai McDonald, Trustee

Also Present: Dr. John Cook, President

I. Call to Order

Chair, Marikate Murren called the meeting to order at 5:00 p.m.

II. Roll Call

Roll call was taken with the following members of the STCC Board of Trustees present: Chair, Marikate Murren; Trustees: Vicki Crouse, William Johnson, Steve Grande, Eric Hagopian, MacArthur Starks, Elizabeth Sposito, Jeff Sattler, and Student Trustee, Yanira Aviles. Nine members were present constituting a quorum.

III. Approval of Minutes – Board of Trustees Regular Meeting – November 25, 2019

Trustee William Johnson moved to approve the minutes from November 25, 2019 Board of Trustees meeting, seconded by Trustee Elizabeth Oleksak-Sposito, and unanimously approved.

IV. Trustee Committee Reports

Committee on Internal and External Relations – Meeting held on January 6, 2020

Trustee Steve Grande proceeded to inform the Board on the Internal and External Relations meeting held on January 6, 2020. Trustee Grande referred to the minutes provided to Board members, and reviewed a number of topics discussed at the meeting.

In particular, Trustee Grande discuss key Academic Affairs updates that included Workforce Development: Assistant Vice President search status, and overview of new trainings and courses. Updates on grant activity were provided (including volume/scale), academic programming, including program review efforts, Early Childhood efforts, faculty retirement, professional development, and forecasting faculty postings.

Trustee Grande also reported on the key updates from the Advancement and External Affairs including legislative and executive branch aspects of the Building 20 capital project, Summer 2020 College for Kids, the infusion of an additional \$150,000 for marketing, and status of the Campaign for Student Success being done in coordination with the STCC Foundation.

Questions and discussion by Trustees and President Cook including metrics/Return on Investment for the marketing funds.

Trustee Eric Hagopian moved to approve report from January 6, 2020, Internal and External Relations meeting, seconded by Student Trustee Yanira Aviles, and unanimously approved.

Committee on Ways and Mean – Meeting schedule on January 13, 2020, CANCELLED due to not reaching quorum.

V. President’s Perspective – Dr. John B. Cook

Dr. Cook presented the following reports prepared for the Ways and Means meeting cancelled due to lack of quorum.

a. FY2020 Enrollment Forecast

The report provided a status update of enrollment relative to the budget, including recent Spring 2020 enrollment relative to historical Spring semesters of 2019 and 2018. Positive news in that the college is besting budget projection; but concern remains because enrollment is essentially flat year-over-year.

b. FY2020 Facilities Projects

Given budget-to-actual in relation to enrollment, there is an FY2021 surplus of approximately \$2million, and President Cook described how key aspects have been allocated (i.e. + \$225,000 to adjunct faculty costs; + \$100,000 to fleet investments including student shuttle bus; + \$150,000 in aforementioned marketing infusion; and ~ \$1 million toward facilities/Building 20 enabling moves). Trustees inquired about status of STCC 5-Year Capital Projects list.

c. Relocation of the School of Health (Building 20)

Project has been formally submitted to DCAMM (Division of Capital Asset, Management and Maintenance); total estimated project budget of approximately

\$54 million; includes 75,000 square feet of new, existing and renovated space through the STCC Assistance Corporation (“Tech Park”), and the source of funds reviewed with Trustees will continue to be a point of discussion, particularly through Ways & Means Committee. As a reminder, Building 20 carries highest priority in STCC Campus/Master Plan; has approximately \$70 million in existing deferred maintenance needs; is 190,000 square feet, but with only 100,000 in use (floors 1-3; not 4-5)

President Cook noted continued effort on finding the best model to budget based on enrollment projection. He also spoke about continuing conversations on equity gaps – what is STCC doing to address inequities for students of color in particular is an ongoing conversation with Cabinet (the creation of a Health Science Degree is an example of an intentional effort).

In regards to accreditation/NECHE (New England Commission on Higher Education), Dr. Cook informed of the process, including Spring Semester as the second of three semesters toward development of the institutional “Self Study.” Standard/Committees are working on gathering information that provides an appraisal, and then a projection. Trustee Frank Quigley has engaged Standard 3/Committee focused on Organization and Governance.

Other topics include:

Search for Vice President of Student Affairs (Trustee Crouse served as search committee member); Value Stream efforts (documenting changes/efficiencies, and denoting increased “yield” from more seamless matriculation); FY 2021 Budget (first draft will be shared at March Ways & Means Committee).

Chairs Roy and Gobi of the Joint Committee on Higher Education are planning to tour every public higher education institution in Massachusetts. They are schedule to visit STCC on February 28, from 9:00 a.m. – 11:00 a.m. Encouraged Trustee to attend the tour.

Lastly, Dr. Cook informed that he is serving on a working group convened by Springfield Public Schools for development of their next strategic plan (“Portrait of a Graduate”).

VI. Old Business - None

VII. New Business –

a. Nominations and Voting – Board Vice-Chair, and Board Secretary

Board Vice-Chair: Trustee MacArthur Starks nominated Trustee Frank Quigley to continue in the position of Vice-Chair of the STCC Board of Trustees. Nomination was seconded by Trustee William Johnson, and was unanimously approved.

Board Secretary: Trustee Jeff Sattler nominated Trustee Jynai McDonald to serve as the STCC Board Secretary. Nomination was seconded by Trustee William Johnson, and was unanimously approved.

VIII. Chair’s Report – Marikate Murren

Chair Murren informed the Committee that she is planning to participate in President Cook’s interviews with each of the VP of Student Affairs finalists.

In addition, Chair Murren spoke about the process of electing an Alumni Trustee. Vice Chair Frank Quigley has served a five-year term as Alumni Trustee, and process includes engaging the STCC Alumni Association for nominations and voting. This could include Frank Quigley receiving a second term, or electing a new Alumni Trustee (final vote outcome forwarded to Governor for formal appointment). A nomination link was sent to Alumni on the first week of January; that link will be shared with Trustees.

IX. Date of next Board of Trustees meeting – Monday, February 24, 2020

X. Adjournment – Meeting called to adjourn at 5:55 p.m. moved by Trustee Eric Hagopian, seconded by Trustee Elizabeth Oleksak-Sposito and unanimously approved.



Marikate Murren
Chair, STCC Board of Trustees