

**SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES**

REGULAR MEETING
Monday, November 25, 2019
Scibelli Hall, Building 2, 7th floor
5:00 p.m.

Minutes of Meeting

Present: Marikate Murren, Chair
Yanira Aviles, Student Trustee
Franklin Quigley, Trustee
MacArthur Starks, Jr., Trustee
Vicky Crouse, Trustee
William Johnson, Trustee
Jynai McDonald, Trustee
Elizabeth Oleksak-Sposito, Trustee
Jeff Sattler - Trustee

Unable to Attend: Steve Grande, Trustee
Eric Hagopian, Trustee

Also Present: Dr. John Cook, President

I. Call to Order

Chair, Marikate Murren called the meeting to order at 5:03 p.m.

II. Roll Call

Roll call was taken with the following members of the STCC Board of Trustees present: Chair, Marikate Murren; Trustees: Vicki Crouse, William Johnson, Jynai McDonald, Frank Quigley, MacArthur Starks, Elizabeth Sposito, Jeff Sattler, and Student Trustee, Yanira Aviles. Nine members were present constituting a quorum.

III. Approval of Minutes – Board of Trustees Regular Meeting – October 28, 2019

Trustee Frank Quigley moved to approve the minutes from October 28, 2019 Board of Trustees meeting, seconded by Trustee William Johnson, and unanimously approved.

IV. Trustee Committee Reports

Committee on Internal and External Relations – Meeting held on November 4, 2019

[Motion 2020-02] Sabbatical Leave Request – Theresa Przybylowicz, Professor of Nursing (language revised to one full year instead of “for the spring of 2020 semester”)

Trustee Elizabeth Sposito moved *that the Springfield Technical Community College Board of Trustees approve the sabbatical leave request from Theresa Przybylowicz, Professor of Nursing, at full pay, for one full year beginning January 2020, contingent upon the Senate budget for Springfield Technical Community College.* Trustee Bill Johnson seconded the motion. Unanimously approved conditioned to clarification and verification at the next Trustee meeting of correct language in regards to type of sabbatical.

[Motion 2020-03] Approval of Appointment of Kelly Fellner to the STCC Assistance Corporation Board of Directors

Trustee Vickie Crouse moved *that the Springfield Technical Community College, pursuant to the provisions of Chapter 273, Section 125 Acts of 1994, approve the appointment of Superintendent Kelly Fellner to the Springfield Technical Community College Assistance Corporation Board of Directors for a 3-year term, from September 27, 2019 through September 27, 2022.*

Trustee Bill Johnson seconded the motion, all in favor and unanimously approved.

[Motion 2020-04] Approval of Re-Appointment of Ricky Swaye to the STCC Assistance Corporation Board of Directors

Trustee Frank Quigley moved *that the Springfield Technical Community College, pursuant to the provisions of Chapter 273, Section 125 Acts of 1994, approve the re-appointment of Ricky Swaye to the Springfield Technical Community College Assistance Corporation Board of Directors for a 3-year term, from September 27, 2019 through September 27, 2022.*

Trustee MacArthur Starks seconded the motion, all in favor and unanimously approved.

In addition to motions, Committee on Internal and External Relations Chair, Frank Quigley referred to the meeting report to inform that Dr. de Berly, VP of Academic Affairs, and Denise Hurst VP of Advancement & External Affairs provided key updates in the respective departments. Co-Chairs of NECHE self-study, Suzanne Smith and Christina Atwater provided updates in regards to the NECHE Accreditation process.

As a follow up to NECHE Accreditation updates, Suzanne Smith addressed the full Board of Trustees and informed that Standard Committees are full and making progress with gathering information and supporting documents. Dr. Cook noted that he commits to follow up with self-study updates at following Committee and Board meetings.

Trustee William Johnson moved to approve report from November 4th Internal and External Committee meeting, seconded by Vickie Crouse, and unanimously approved.

Investment Subcommittee – Meeting held on November 7, 2019

Chair of Investment Sub-Committee, MacArthur Starks referred to the report of the Investment Subcommittee meeting held on November 7, 2019, to inform the Board that the committee met with Fiduciary Investment Advisor Michael Chase to discuss the

quarterly investment review report for the third quarter of 2019. It was a normal discussion with no outliers. Portfolios are close to benchmark as expected and no issues came out of the discussion.

Trustee Frank Quigley moved to approve the Investment Subcommittee report, seconded by William Johnson, and unanimously approved.

Committee on Ways and Means – Meeting held on November 18, 2019

Chair of Committee on Ways and Means, MacArthur Starks referred to the report of the Committee on Ways and Means meeting held on November 18, 2019 to inform the full Board. Jon Tudryn and Joe DaSilva went through the regular budget reports: Cash flow projections, FY19 Revenue spending, FY19 4th quarter trust - vendor expenditures, and FY20 Revenue spending.

Other topics presented and discussed at Ways and Means:

- Cost benefit analysis of student parking automation
- Building 20/Major project: Discussion on funding sources for B20 project. A proposal is being sent to DCAMM requesting a portion of the funds needed for this project. The Board of Trustees approved to submit a letter in support of funds request to DCAMM.
- Value Stream Initiative presented by Karl Ohaus.

Dr. Cook noted that the needs in B20 are cumulative and challenges are of real concern. There are lots of moving parts in this project. Will keep the Board updated on progress and will share a copy of the letter of support from the Chair with all Board members.

Trustee Jeff Sattler moved to approve report from November 18 Committee on Ways and Means meeting, seconded by Trustee Elizabeth Sposito, and unanimously approved.

V. Old Business - None

VI. New Business – Nominations for the roles of Board Vice-Chair and Board Secretary. Chair Marikate Murren nominates Trustee Frank Quigley to continue as Vice Chair. Trustee Vicky Crouse volunteered to fill in the position of Secretary. Official voting on agenda for the January 27, 2020 meeting.

VII. President’s Perspective – Dr. John Cook

Dr. Cook shared a copy of the annual President’s Report 2018-2019 with each Trustee. Building 20 conversations continue with each of the programs, department and offices. Continue sorting out questions, needs, exploring solutions and legislative aspects.

NECHE Accreditation – Student Trustee Yanira Aviles and Trustee Frank Quigley are members of Standard 3 Committee: Organization and Governance.

AUC – All Unit’s Campus Leaders met with Board Chair Murren and Dr. Cook in November. In addition, Dr. Cook holds a monthly meeting with the MACER team –

Management Association Committee on Employee Relations. Dr. Cook sponsors a Pizza with the President event with students, once each semester. In addition, attends a Student Government Association – SGA meeting, and a Student Ambassador Program – SAP meeting per semester.


Update on VP and AVP searches: Trustee Vicky Crouse is a member of the VP of Student Affairs search committee. Candidates were narrowed down to 11 out of over 50 applicants.

VIII. Chair’s Report – Marikate Murren

Chair Murren encouraged Trustees to take time during the Holiday break to review details of the presentation in regards to Building 20. Please read and ask questions to Dr. Cook and Joe DaSilva.

IX. Date of next Board of Trustees meeting – Monday, January 27, 2020

- X. Adjournment** – Meeting called to adjourn at 5:45 p.m. moved by Student Trustee Yanira Aviles, seconded by Trustee Jeff Sattler and unanimously approved.



Marikate Murren
Chair, STCC Board of Trustees