

Springfield Technical Community College  
Board of Trustee  
COMMITTEE ON INTERNAL AND EXTERNAL RELATIONS  
**Monday, February 6, 2023**  
**5:00 PM**

*In accordance with [Chapter 22 of the Acts of 2022](#), notice is hereby given that this public meeting will be held through remote participation: **Live Stream via [STCC YouTube Channel](#)***

AGENDA

- I. **Call to Order** Committee Chair, Trustee Jynai McDonald
  
- II. **Roll Call**
  
- III. **Enrollment Outlook/Update** Dr. Geraldine de Berly  
Vice President of Academic Affairs &
  - a) **Spring Semester point-in-time**
  - b) **Dental Assisting Example** Darcey Kemp
  - c) **Program Review Cycle** Vice President of Student Affairs
  
- IV. **Strategic Planning Update** Dr. Shai Butler  
Vice President of Advancement & External Affairs  
Co-Chair Strategic Planning Task Force &
  - a) **Preview: Draft Strategic Goals**
  - b) **Timetable** Trustee Betty Oleksak-Sposito  
Liaison to STCC Strategic Planning Task Force
  
- V. **Advancement & External Affairs** Dr. Shai Butler
  - a) Alumni Trustee Election (3 Candidates)
  - b) TBD/WTCC General Manager Hiring
  - c) New STCC Foundation Board Members

Damion Harper '05                      Joanne Ollson                      Sara Smith '97
  
- VI. **President's Perspective** Dr. John B. Cook
  - a) Personnel Report
  - b) Governance (March NECHE Visit)
  
- VII. **Old Business**
  
- VIII. **New Business**
  
- IX. **Next meeting Date and Time: Monday, April 3, 2023 at 5:00 p.m. (In-person)**
  
- X. **Adjournment (Roll Call)**