

**Springfield Technical Community College  
Medical Assisting Program  
Program Coursework Requirement Form 2025**

\*\*\*This **PRINTABLE form** must be **MAILED or EMAILED** to the Admissions Office\*\*

**Instructions-Please read carefully.**

- Complete all items on both sides. If not applicable, enter N/A in the appropriate box, do not leave anything blank. All **requirements** must be completed, or in progress in order to apply.
- This is a checklist, please refer to the program website for **detailed** information. You must also complete the **STCC COLLEGE APPLICATION**.
- After you have completed each section, sign and **MAIL or EMAIL this form** to the Admissions Office. Review will begin after March 31<sup>st</sup>, applications are accepted until program is full.

Admissions Office  
Springfield Technical Community College  
One Armory Square-PO Box 9000  
Springfield, MA 01102-9000  
Admissions@stcc.edu

For additional information regarding applying to the college, please visit [www.stcc.edu/apply](http://www.stcc.edu/apply)

Name (print legibly)\_\_\_\_\_

If you are a current or former STCC student, please list student ID#\_\_\_\_\_

Address\_\_\_\_\_

City/State\_\_\_\_\_ Zip code\_\_\_\_\_ Country\_\_\_\_\_

Telephone number\_\_\_\_\_ Email\_\_\_\_\_

If there are any extenuating or unusual circumstances related to your application, please note below

\_\_\_\_\_  
\_\_\_\_\_

My signature below indicates that ALL admission requirements for the Medical Assisting program have been completed or are in progress as indicated on the reverse page. The information I have provided is accurate, I understand it will be verified by the admission office.

Student applicant signature\_\_\_\_\_ Date\_\_\_\_\_

**Medical Assisting Program Coursework Requirement Form 2025**

Admission Requirement	Check appropriate response
1. Complete STCC College Application, with a request for Medical Assisting	___ Application for Admission online
2. Official High School Transcript, HiSet or GED	___ Official document provided
3. <b>Math</b> -completion of high school Pre-Algebra with a grade of C or higher or successful completion of MAT-078 or MAT-061 with a grade of C or higher or college placement at published on the website. (within 5 years)	Course name/number:  Where/when taken:  Grade:
4. <b>English</b> - Completion of 4 years of HS English with C or higher or completion of ENG-095 with a C or higher or placement at ENG-101	Course name/number:  Where/when taken:  Grade:
5. <b>Medical Terminology</b> -Completion of MED 100 with a grade of C or higher within 5 years of fall of admitting year or passing score on challenge exam*	Course name/number:  Where/when taken:  Grade:

\*Challenge exams can only be taken by enrolled STCC students

**Additional Information-Applicants who complete the following will be given priority consideration**

Course	Grade	Semester /Year Taken	Taken At STCC (yes or no)	If completed at another college list college	Has appropriate document been submitted? (yes/no)
*College Biology, list course number _____					
*MED-102					

\*within 5 years

Do you have a previous college degree? If yes, list degree and name of college: \_\_\_\_\_