

Shared Governance Council (SGC)

April 7, 2023, at 12:15 pm (College Hour)

Meeting Minutes

In Attendance: President John B. Cook (Ex Officio), Andrea Nathanson (Cabinet), Darcey Kemp (Cabinet), Mary Kaselouskas (Cabinet), Geraldine de Berly (Cabinet), Gladys Franco (Cabinet), Christina Atwater (AUC Faculty Co-Chair), Amanda Dufault (AUC Interim Staff Co-Chair), Kim Noel (AFSCME), Linda Prystupa (MCCC), and Nanette Flores (minutes)

Unable to attend: Shai Butler (Cabinet), Drew Torres (Student Government)

i. Review Minutes/ February SGC Meeting

Minutes reviewed from the February 22, 2023; no comments or requested edits.

ii. Review/Discussion of Outstanding Recommendations:

a) Policy/Operational Protocol for Incompletes (FY23 – 02)

Dr. Gerry de Berly acknowledged the amount of feedback received and proceeded to review once again the proposal (and need). Notable points include a clear and established threshold of 70% of the course/course work must now be completed to be eligible. Dr. Cook: moving forward given broad consensus, because this is operational, and a revision to an existing policy, will not need to go before Trustees.

AUC question: can a percentage of what was used by way of AUC and others be identified?

Response: communication is a shared responsibility, and conversations can be extended to include an invitation of the VPAA/Chief Academic Officer to discuss implementation.

b) Policy on Student Deactivation/Readmission (FY23 – 03)

Vice President Kemp recapped how the proposal recommends deactivating inactive students after the 5th semester (essentially two+ years after “stop-out). If the student re-enrolls, ensures plan of study follows current catalog. This policy revision/clarification needed for CRM implementation.

AUC question: if a student comes back – are the past credits wasted? Darcey reassured that students will work with advisors to help through their pathway and what works best for the student.

Regarding Veterans, Darcey noted that Veterans receive catalogs yearly and report differently. Veterans’ affairs sit with advisors and report to Garcia.

c) Withdrawal Policy (FY23 – 04)

AUC has assigned the recommendation to committee; received feedback from student support but is still waiting for Academic Planning Committee. Request made for additional time.

d) Consensus Definition for SGC

(FY23 – 05)

AUC leadership shared they have received questions about what happens in SGC meetings. Where are the discussions and points on how agreements are made? SGC discussion of this item included shared responsibility for communicating with respective stakeholders. Also, per the policy making overseen by Trustees, clarity in roles/responsibilities has been provided, including development of recommendations. The revision of the Incomplete Policy is an example that shows how the process moves.

e) At-Large Representation to Trustee I/E Committee

(FY23 – 06)

AUC reiterated the purpose of establishing relationships with Trustees and expanding the path of AUC to other committees. ASCFME Leader Kim Noel, noted that union members have not responded to this communication. MCCC Leader Linda Prystupa is not providing comments due to a pending grievance.

Discussion points included how Trustees can always be invited, including by faculty, to hear more about a given program. Trustee meetings have often included program showcase opportunities, including tours. Per Massachusetts Open Meeting Law, Trustee meetings are open to the public, and anyone can attend. Also discussed the role of the president as conduit to Trustees. Dr. Cook restated that what he received from Trustees is policy in terms of the formalization of shared governance.

iii. Review of New Recommendations

a) Others/Submitted in Advance of the Meeting

TBD

AUC noted that the facilities committee is talking about smoke-free campus.

iv. Next Steps/Next Meeting

- Presidential action on Recommendations:

See 3.20.2023 Email (sharing of FY23 – 01 with Trustees at March meeting)

v. Other/New Business

a) Discussion/Clarification with All-Unit Congress:

- Administrator engagement/Administrator designee

VP of Student Affairs Darcey Kemp shared she did not receive an invitation from AUC committee(s) to provide a designee

CIO/VP Mary Kaselouskas was invited to an MCCC meeting, but was not invited to provide a designee to the relevant AUC committee meeting and noticed lots of misinformation in meeting minutes.

Also discussed: if the Cabinet designee is a member of AUC, will this mean that the designee cannot vote?

AUC: working on staffing committees, understanding by laws and SGC, including seeking those willing to help with minutes, etc.

- Use of Portal/discontinue Lib/Guide for AUC?

AUC would like to keep the lib-guide. It was noted that the lib-guide will remain in the archive; the library does not carry the responsibility to maintain.

Other:

There are technology and staffing implications for live-streaming in-person Trustee meetings. Also, if Trustee meeting are held during the day, MCCC contract has implications. Ways and Means Committee meetings are still be livestreamed as part of that fully virtual meeting format, but are not being recorded.

vi. Looking Ahead: anticipate two Fall Semester meetings (September/November)

Please be advised that recommendations to the SGC are welcome at any time, and will be accommodated, including potentially adding SGC meetings, as necessary:

Invitation to AUC: establish a calendar of meetings that works for your needs

Meeting ended at 1:31

Respectfully submitted by Nanette Flores