Shared Governance Council (SGC)
February 22, 2023, at 12:15 pm (College Hour)

Meeting Minutes

In Attendance: President J. Cook (Ex Officio), Andrea Nathanson (Cabinet), Darcey Kemp (Cabinet), Mary Kaselouskas (Cabinet), Shai Butler (Cabinet), Gladys Franco (Cabinet), Christina Atwater (AUC Faculty Co-Chair), Amanda Dufault (AUC Interim Staff Co-Chair), Kim Noel (AFSCME), Linda Prystupa (MCCC), and Nanette Flores (minutes)

Unable to attend: Geraldine de Berly (Cabinet), Drew Torres (Student Government)

Review Minutes from the November SGC meeting
AUC Leader noted that in regards to "each [AUC] Committee will include a "Cabinet Member", please edit minutes to "Cabinet Designee".

Review of Outstanding recommendations:

FY23-01 Course overload – Discussion of feedback from AUC Academic Standing Committee - suggested adding "success coach" as one of the signatures. The protocol will reflect inclusion of signatures by student, advisor/coach and Academic Dean. The inclusion of a meeting will also be part of the protocol per suggestion.

FY23-02 Incomplete protocol: AUC Academic Standing Committee generated feedback will be provided electronically. This included how the Incomplete process should be student-centered, initiated by student instead of faculty. Some of the suggestions related to the form, and the addition of more options (medical or job circumstances), as well as attaching assignments. Also discussion of "grade changing can occur within two years."

Any additional feedback can be sent to the president@stcc.edu email, and a prompt was made that SGC representatives do not need to wait for a meeting to submit feedback/comment. Dr. Cook noted that Trustee votes to endorse/approve are not needed with operational policy/protocol changes, but outcomes will be shared with the Board.

Review of New Recommendations

FY23-03 Policy on Student Deactivation/readmission: SGC members invited to share with their respective governance bodies. Dr. Cook noted that "deactivation" includes student emails, and just how many dormant student email accounts STCC currently is contending with. Ellucian has advised the college that dormant/outstanding student emails accounts directly impact CRM implementation; examples were discussed. The Vice President/CIO discussed the timetable for CRM implementation (April). This policy recommendation, submitted by Academic Affairs, supports the systemic needs of enrollment management. To clarify, "deactivation" of student status will take place at the end of the 5th inactive semester.

FY23-04 Withdrawal policy – As noted in the recommendation STCC currently allows withdrawal for excessive absences. No feedback was provided.

Other topics discussed: Multifactor Authentication (MFA) – the too/app adopted by IT for STCC is DUO. Cyber Insurance is a vital consideration, and MFA supports that status; notification of this change has already been provided to both collective bargaining units, and discussions have been ongoing in forums including MACER. To be clear, employees will lose access to VPN and eventually email for lack of participation. AUC noted that this topic brought up questions and concerns at their technology committee meeting; encouragement to have that committee invite the VP/CIO to field questions.

Two Additional Proposal Submissions:

FY23-06 Board of Trustee Committee "At-Large" Representation – submitted by the All-Unit Congress, the recommendation is that on a rotating basis (AUC, MCCC, AFSCME), these three entities take a turn at the Trustee Internal/External Committee meeting, and provide a voice to Trustees, and answer questions. As part of the discussion, the question arose as to how this proposal matches the endorsement vote of the Trustees themselves establishing the protocol for SGC, including recommendations that flow via the STCC President. It was also noted that MCCC itself is grieving the existence of the SGC, and the two collective bargaining agreements do not include direct-Trustee engagement, and does this invite "bargaining outside the contract?" Next steps included an invitation by President Cook to have SGC representatives discuss with their bodies, and that a second SGC meeting will serve as a forum for additional comment/feedback. As context, the president noted how personnel is delegated by Trustees and is unable to be discussed publicly. Dr. Cook also noted other forums that provide a forum for employee voice, including AIA&STCC, labor/management meetings, committee meetings, School/Division meetings, etc. Also noted how in the past, in accordance with Open Meeting Law, Trustees have toured campus, and hear about specific programs from faculty themselves.

FY23-05 Recommendation – Definition of Consensus – Referencing materials provided to the college by the governance consultant (Dr. Marti from ACCT), the proposal details the principles of consensus, and includes a request to codify consensus at a threshold of 80% for a given SGC proposal, with "blocking" an element as well. Discussion included the notion of voting given how referencing by Trustees and the consultant are explicit that consensus is not intended to be by vote.

Other:

AUC will email regarding Cabinet Designees.

Upcoming: The NECHE team determines specific meetings, and who they request audiences to meet with; this includes an All-Employee forum during the College Hour.

Next SGC Meeting: End of April/Early May (TBD)

Ended 1:25

Respectfully submitted by Nanette Flores